

**DOWNTOWN DEVELOPMENT AUTHORITY
OF THE CITY OF GROSSE POINTE PARK
REGULAR MEETING
May 3, 2022; 7:00 pm**

CALL TO ORDER

A regular meeting of the Grosse Pointe Park Downtown Development Authority (“DDA”) was called to order by Director Sizeland.

ROLL CALL

Present: Board Members Corbin, Horne, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

Also Present: Nick Sizeland, DDA Director/City Manager; Erica Shell, City Attorney; and Courtney Delmege, Deputy Clerk.

Excused: Board Members Assaf and Farhat.

PUBLIC COMMENT – AGENDA ITEMS

Two public comments were made.

ADOPTION OF MARCH 1ST MEETING MINUTES

Director Sizeland presented the minutes from the March 1st meeting for approval.

Motion by Mayor Hodges, seconded by Board Member Ochab, to approve the March 1st meeting minutes.

AYES: Board Members Corbin, Horne, Kilgus, Ochab, Turnbull, and Chair Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Members Assaf and Farhat.

UNFINISHED BUSINESS

No unfinished business was presented.

NEW BUSINESS:

2022-2023 BUDGET DISCUSSION AND APPROVAL

Director Sizeland presented the following: In Fiscal Year 2023 the DDA will capture \$116,637 in property taxes. This is the sole source of revenue for the fiscal year. Expenditures will consist of the following:

- Green Infrastructure: \$10,000 is budgeted for installing a rain garden, or similar infrastructure, at the Civic Campus.
- Professional Services: \$15,000 has been set aside for various professional services used by

the DDA. These services could include legal, engineering, and planning.

- Landscape/Maintenance: \$28,000 is budgeted for fund various landscape activities, such as maintenance of the islands on Jefferson Avenue.
- Civic Campus Parking Lot: \$45,000 is set aside as a contribution to the future parking lot next to the Library and City Hall.
- DDA Director: \$10,300 is budgeted for wages associated with administering the functions of the DDA.
- Wayfinding/Entrance Signage: \$8,000 is budgeted for signage at the City's southwest entrance on Jefferson Avenue.

Motion by Board Member Corbin, seconded by Board Member Kilgus to approve the 2022-2023 budget as presented.

AYES: Board Members Corbin, Horne, Kilgus, Ochab, Turnbull, and Chair Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Members Assaf and Farhat.

PUBLIC COMMENT NON-AGENDA ITEMS

One public comment was made.

ADJOURNMENT

Motion by Board Member Corbin, seconded by Board Member Ochab, to adjourn the meeting.

AYES: Board Members Corbin, Horne, Kilgus, Ochab, Turnbull, and Chair Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Members Assaf and Farhat.

With no further business, the meeting adjourned at 7:21 pm.